

#### Applicant Eligibility

1. Is the organization incorporated?
2. Does the organization have expertise with housing homeless persons in Edmonton?  
If so, have the projects been successful?
3. Has the proponent worked with Homeward Trust Edmonton (HTE) in the past?
4. If so, what were the outcomes?
5. Does the proponent have any outstanding overpayments with HTE?
6. Does the applicant demonstrate the financial and organizational capacity to manage the proposed project with regards to any other projects and programs currently in operation?

#### Proposed Project Eligibility

1. Do the activities fulfill the objectives of Service Canada's Homeless Partnering Strategy for 2011-2014?
2. Does the proposed project target Community priorities established in A Place called Home: Edmonton's 10 year plan to end Homelessness, A Plan for Alberta: Ending Homelessness in 10 years, and / or the Edmonton Community Plan on Housing and Support Services 2005-2009?
3. Does the proposed project match the priorities of Homeward Trust Edmonton's strategy and priorities?

#### Project Effectiveness

1. Is the construction budget realistic?  
If so, are the construction costs comparable to similar projects?
2. Is the Operations budget realistic and verifiable?  
If so, can the project be sustained on long term basis?
3. Are the project objectives and target clientele clearly described?
4. Does the proposed project provide adequate supports for clients leaving homelessness?
5. Does the proposed project build upon the applicant's mandate and current programming for homeless persons in Edmonton?

#### Partnerships

1. Does the proposed Project leverage other sources of funding?
2. Is the applicant contributing land and/or funding to the proposed project? Is the funding secured?
3. Are partnerships involved to deliver services to clients, fulfill property management responsibilities, in-kind donations or other services?
4. If so, are the relationship roles, expectations and legal and financial obligations clearly defined?

This document is an external guideline for the purpose of transparency.